

Broadwater County Trust Board Meeting
6/13/23
11:30 am in the Flynn Building

Board Members: Steve McCullough (Chair), Kim Kondelik (VC), Virgil Binkley,

Not present: Doug Breker, Al Christophersen

Commissioners: Debi Randolph – not present, Lyndsey Richtmyer – not present

Guest: Adam Six, Jessica Erickson, Michele Cheeseman – conference call

Admin. Assistant: Aubra J. Lewis

Steve called the meeting to order at 11:30 am.

Minutes: The March 21st meeting minutes were presented. Kim made a motion to approve the minutes as written. Virgil seconded this motion. No discussion. Motion passed with 3 votes in favor, 0 against and 0 abstained.

Claims:

- Aubra's printer ink - \$29.99 from Staples
- Two for the Holloway Park Pavilion that have already been approved and will be turned in today
 - Quality Timber Works - \$15,000
 - Circle H Construction - \$5,678.40

Financial: On the committed funds worksheet, there is \$30,054.60 left to pay on the Holloway Park Pavilion and \$104, 809.57 left on the 4H Pavilion. The first installment on the 4H Pavilion in the amount of \$195,190.43 is being processed tomorrow.

- Premier Trust Account amount - \$2,856,987.18
- County Cash Account amount - \$680,421.64

The discussion on whether to withdraw funds from the Premier Trust Account will be put on the July agenda and subsequent agendas for discussion. Kim made a motion to pay the printer ink claim. Virgil seconded. No discussion. Motion carried unanimously.

Holloway Park Pavilion Update: Adam Six reported the progress.

- Clear sealant will be sprayed on today
- Metal roof will be attached
- Two picnic tables added – they are purchased
- They will look at additional tables after assessing the function of the space – perhaps looking to ask the Broadwater Community Foundation for help
- They would like to purchase 3-sided ADA tables
- The last claim will close out the grant
- June 21st sod will be laid in the park
- June 6th City Council meeting denied the request to create a sidewalk that connects the Pavilion with the bathroom. Adam will try again at the June 20th meeting with a plan.

Fairgrounds Update: Jessica Erickson reported the progress.

- Sewer/Drain fill project will be completed, as soon as the bathroom project is complete due to an electrical tie-in
- The bathroom project is running behind due to weather
- Completion goal is before the Fair
- Pavilion completion date is Monday of Fair week
- Discussion of a Ribbon Cutting or Grand Opening before Fair

4-H Shooting Sports Update: Virgil reported the progress.

- 4H safe has been delivered to Rocky Mountain
- Will be moved to the indoor range in 2-3 weeks
- Discussion on fence work at Indian Creek one year from now
- Michele was updated on the history of this project
- Michele offered her expertise on researching for the board

Michele was updated on our projects.

Silos Equipment: No update at this time. A recap was given a recap of kiosk, floating docks, ramps, and concrete picnic tables.

New Business: Possible new grants coming in:

- Wynn Meehan – Rodeo Group needs a tractor – no report
- Mike Delger – Connors Field – no report
- John Bleile – Baseball field back stops – he attended the Parks and Recreation meeting first – no report
- Review of Grant application process
 - Must be turned in 10 days before the next meeting for the board to review
 - Discussed at the next meeting but no decision made at that time

Next meeting will be July 11th at 11:30 am in the Flynn Building.

Michele was given a history of the Trust Board, past projects and how the Board and County allocates the money.

Steve adjourned the meeting 12:21 PM.

Broadwater County Trust Board Voting Members: Steve McCullough, Kim Kondelik, Doug Breker, Al Christophersen, Virgil Binkley. Commissioner: Lyndsey Richtmyer

Chair _____ Date _____

Administrative Assistant _____ Date _____